



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

07 October 2021

**DIVISION MEMORANDUM**  
DM No. 702, s. 2021

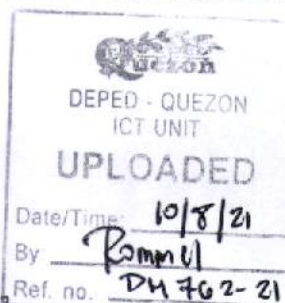
**CONDUCT OF REGIONAL SCHOOL-BASED MANAGEMENT LEVEL III  
VALIDATION PROPER**

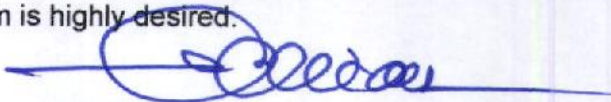
**To:** OIC-Assistant Schools Division Superintendents  
Division Chiefs  
Division SBM Coordinator  
SMME Program Specialists  
Schools Concerned  
All Others Concerned

1. In reference to Regional Memorandum No. 475, s. 2021, this Office announces the conduct of Regional School-Based Management (SBM) Level III Validation Proper on **October 27, 2021**.
2. Schools to be validated by DepEd IV-A CALABARZON, through the Field Technical Assistance Division (FTAD), include the following:

NAME OF SCHOOL	SCHOOL ID
Alabat Island National High School	301284
Lutucan Integrated National High School	301349
Paaralang Sekundarya ng Heneral Nakar- Main Campus	301361

3. The Schools Division Office, through the SMME Program Specialists and Division SBM Coordinator, is expected to take charge of the Google Class preparations as stated in item no. 5 of the Regional Memorandum.
4. Concerned schools are advised to prepare the program and submit all needed documents as stated in item no. 6 of the same Memorandum.
5. For more detailed instructions, please see attached Regional Memorandum for perusal.
6. Immediate dissemination of this Memorandum is highly desired.



  
**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

ordsmme10/07/2021

DEPEDQUEZON-TM-SDS-04-009-008



*"Creating Possibilities, Inspiring Innovations"*

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Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



05 October 2021

## Regional Memorandum

### **SCHOOL-BASED MANAGEMENT LEVEL III VIRTUAL VALIDATION PROPER**

To **SCHOOLS DIVISION SUPERINTENDENTS  
ASSISTANT REGIONAL DIRECTOR  
FUNCTIONAL DIVISION CHIEFS  
ALL OTHER CONCERNED**

1. Pursuant to D.O 83, s. 2012, the School Based Management (SBM) underscores the empowerment of key stakeholders in school communities to enable them to actively participate in the continuous improvement of schools towards the attainment of higher pupil / student learning outcomes.
2. An assessment and validation is conducted by the Regional Office and to determine the depth of its SBM Practice alongside the principles of ACCESs. It is conducted by the SDO to determine the profile of its schools, which needs assistance, and which needs recognition for the good practices for benchmarking by other schools.
3. As DepEd Region IV-A CALABARZON quest to quality education recognized the need to deepen its SBM practice and strengthen stakeholders' initiatives and engagements.
4. Relative to this, through the Field Technical Assistance Division will conduct School-Based Management (SBM) Level III Virtual Validation on October 18 to November 22, 2021, to validate the SBM Management Level III of Practice of qualified schools at the regional level. The matrix of schedule of validation is attached herewith.



**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

**Trunkline:** 02-8682-5773/8684-4914/8647-7487  
**Website:** [depedcalabarzon.ph](http://depedcalabarzon.ph)  
**Document Inquiry :** <https://r4a-teadoc.com/inquire>  
**Facebook:** DepEd R-4A Calabarzon

5. The Schools Division Office is requested to prepare the following relative to the conduct of the activity:
  - a. The SDO will create classroom/s depending on the number of Schools to be validated.
  - b. Send Google Classroom email invites to the Regional Validators
  - c. For each classroom, 5 google folders must be created. 4 google folders must be created which are intended for the 4 principles and 1 folder for the Preliminary documents. Generate Meeting link for the validation proper.
  - d. Ensure the completeness of documents uploaded by schools
  - e. Include RO Validators and SDO Personnel as teachers (Please see the attached RO Validators)

6. The Qualified Schools to undergo SBM Level III Virtual Validation must prepare the following:

For Document Analysis, Observation Discussion (DOD)

- a. Upload pertinent / select documents related to the principles and indicators in the 5 google folders (folders for the 4 principles and 1 folder for other documents) respectively uploaded in the created classroom by the SDO. (Please see the attached MOVs)
- b. Prepare short Opening Program, 10-15-minute presentation on the SBM Accomplishment (presenting the 4 principles)
- c. I. Short Program c/o School
  - a. Prayer
  - b. National Anthem/Nationalistic Song
  - c. CALABARZON March
 II. Pecha-Kucha/ Video Presentation (10-15 Minutes)
  - a. DOD Orientation
  - b. Discussion/Presentation of the Docs/MOVs
    1. Principle 1
    2. Principle 2
    3. Principle 3
    4. Principle 4
 III. Validation Proper c/o RO Validators
  - a. Question and Answer
  - b. SH/Principal to answer, SBM Team to assist the SHs/Principal on the documents.
 IV. Exit Conference  
 V. Announcement of SBM Level of Practice by the Team Leader  
 VI. Closing Program
- d. Upload pdf documents to the Google Folder (Validation Documents) such as:
  1. Application Form
  2. Certificate of Undertakings attested by the SDO
  3. SIP, AIP and Accomplishment Report (Accomplishment report template must be strictly followed)

## Accomplishment Report Format

- I. Introduction
- II. Highlights of Accomplishments
- III. Overall Accomplishment of Programs and Projects
- IV. Educational Outcomes/Results
- V. Outstanding Accomplishments
  1. best practices, value-added contributions, innovations and other activities
  2. winnings and awards received
  3. Include the accomplishments done under the new normal.
    - a. Narrative on Adjustments Made in the Basic Education Learning Continuity Plan (BE-LCP).
    - b. Narrative on coping strategies/change of work processes in accordance with health and safety protocols.
- VI. Financial Performance
- VII. Relevant Photos

4. Endorsement from the SDO

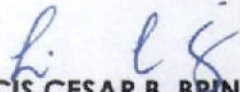
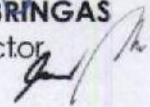
5. Online D-O-D process will follow standards based on the existing policies and guidelines

## For the Online Assessment of Learning Outcomes

- a. Submit list of students who have the capacity to undergo online assessment with corresponding contact details and email address to the Regional Office through SDO considering the internet connectivity and gadgets to be submitted on October 18, 2021 at [fta.calabarzon@deped.gov.ph](mailto:fta.calabarzon@deped.gov.ph);
  - b. Ensuring readiness on the platforms to be used such as Zoom and Google Forms;
  - c. Request for the parents' consent relative to the participation of their children; and,
  - d. The participants are from Grade 6, Grade 10 and Grade 12
7. The list of documents per principles to be uploaded in the SDO created classrooms and folders are attached herewith.
  8. The participants in this activity are the Regional Validators, School Heads of the qualified schools for regional validation, school personnel in-charge to assist the school heads in providing documents and select stakeholders.
  9. Expenses relative to the conduct of this activity will be charged against Regional Funds while for the SDOs will be charged against their local funds, subject to the usual accounting and auditing rules and regulations.

10. For more information or queries, you may contact Mr. Michael Girard R. Alba, Chief Education Supervisor of FTAD at 09178885853.

11. Immediate dissemination of this Memorandum is highly desired.

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director 

cc:ftad/adrao

## SCHEDULE OF SBM LEVEL III RO VIRTUAL VALIDATION

DIVISION	NAME OF SCHOOL	SCHOOL ID	Date	Validators
Cavite Province	Amaya Elementary School	108155	October 22, 2021	Team 5 Luz E. Osmeña <a href="mailto:luz.osemena@deped.gov.ph">luz.osemena@deped.gov.ph</a>
	Tagaytay City Science National High School	301215		Rey M. Valenzuela <a href="mailto:rey.valenzuela@deped.gov.ph">rey.valenzuela@deped.gov.ph</a>
	Tanza National Trade School	301219		Virginia O. Bagacay <a href="mailto:virginia.bagacay@deped.gov.ph">virginia.bagacay@deped.gov.ph</a>  Eugene Rey Santos <a href="mailto:eugeneray.santos@deped.gov.ph">eugeneray.santos@deped.gov.ph</a>  Eugenio S. Adrao <a href="mailto:eugenio.adrao@deped.gov.ph">eugenio.adrao@deped.gov.ph</a>  Andrea Mabel E. Abrencillo <a href="mailto:andrea.abrencillo@deped.gov.ph">andrea.abrencillo@deped.gov.ph</a>
Bacoor City	SHS in Progressive	342599	November 8, 2021	Team 6 Edenia O. Libranda <a href="mailto:edenia.libranda@deped.gov.ph">edenia.libranda@deped.gov.ph</a>  Ma. Joan Paula Dino <a href="mailto:majoanpaula.dino@deped.gov.ph">majoanpaula.dino@deped.gov.ph</a>  Buenalyn M. Manuel <a href="mailto:buenalyn.manuel01@deped.gov.ph">buenalyn.manuel01@deped.gov.ph</a>  Eugenio S. Adrao <a href="mailto:eugenio.adrao@deped.gov.ph">eugenio.adrao@deped.gov.ph</a>
General Trias City	Governor Ferrer Memorial National High School- Main	301194	November 5, 2021	Team 5 Luz E. Osmeña <a href="mailto:luz.osemena@deped.gov.ph">luz.osemena@deped.gov.ph</a>
	Luis Y. Ferrer Jr. West National High School	307822		Rey M. Valenzuela <a href="mailto:rey.valenzuela@deped.gov.ph">rey.valenzuela@deped.gov.ph</a>  Virginia O. Bagacay <a href="mailto:virginia.bagacay@deped.gov.ph">virginia.bagacay@deped.gov.ph</a>  Eugene Rey Santos <a href="mailto:eugeneray.santos@deped.gov.ph">eugeneray.santos@deped.gov.ph</a>  Eugenio S. Adrao <a href="mailto:eugenio.adrao@deped.gov.ph">eugenio.adrao@deped.gov.ph</a>  Andrea Mabel E. Abrencillo <a href="mailto:andrea.abrencillo@deped.gov.ph">andrea.abrencillo@deped.gov.ph</a>
Imus City	Imus Pilot Elementary School	107974	October 25, 2021	Team 6 Edenia O. Libranda <a href="mailto:edenia.libranda@deped.gov.ph">edenia.libranda@deped.gov.ph</a>
	Malagasang 2 Elementary School	107987		

	Gen. Emilio Aguinaldo National High School	301190		Ma. Joan Paula Dino <a href="mailto:majoanpaula.dino@deped.gov.ph">majoanpaula.dino@deped.gov.ph</a>
	Imus National High School	301196	November 8, 2021	Buenalyn M. Manuel <a href="mailto:buenalyn.manuel01@deped.gov.ph">buenalyn.manuel01@deped.gov.ph</a>
Laguna	Balian INHS	301226	October 21, 2021	Team 4 Eduarda M. Zapanta <a href="mailto:eduarda.zapanta@deped.gov.ph">eduarda.zapanta@deped.gov.ph</a>
	Matala-tala ES	108286		
	Famy NIHS	301240		
	Sahur-Ulan	108292	November 4, 2021	Leonardo C. Cargullo <a href="mailto:leo.cargullo@deped.gov.ph">leo.cargullo@deped.gov.ph</a>
	Sta. Cruz Central ES	108446		
	T.C.Dator MES (Pulong Dayap ES)	108268		
	Dayap National Integrated High School (Catauan Annex)	307927	November 15, 2021	Jocelyn Buclig <a href="mailto:jocelyn.buclig@deped.gov.ph">jocelyn.buclig@deped.gov.ph</a>
	Plaridel Integrated NHS	301258		
	Nagcarlan SHS	342347		
	Liliw Senior High School	304846	November 22, 2021	Maria Susana M. Oliveros <a href="mailto:maria.olivers004@deped.gov.ph">maria.olivers004@deped.gov.ph</a>
	Bitin Integrated National High School	301231		
	Nicolas L. Galvez Memorial Integrated National High School	301262		
	Masapang Integrated National High School	301250	November 24, 2021	Michael Girard R. Alba <a href="mailto:michael.alba@deped.gov.ph">michael.alba@deped.gov.ph</a>
	San Pedro Relocation Center National High School - Landayan Annex	307914		
	Siniloan Integrated National High School	301273		
	San Buenaventura Integrated National High School - Annex	307935	November 26, 2021	Laarni A. Evaristo <a href="mailto:laarni.evaristo@deped.gov.ph">laarni.evaristo@deped.gov.ph</a>
	GFTSAIINHS	301274		
	Barangay Longos SHS	342343		
	Cavinti Integrated National High School	307911	December 2, 2021	
	San Buenaventura Integrated National High School - Main	301263		
	Lumban SHS	302159		
	Magdalena Integrated NHS	307937	December 3, 2021	
	Sta. Catalina Integrated NHS	301268		
Laguna Senior HS	342346			
Sta. Catalina NHS Ext. (Bakia-Botocan)	307922	December 10, 2021		
Los Baños-Bambang Senior HS Stand Alone	342350			

	Los Baños SHS	342349		
<b>Binan City</b>	Binan Integrated National High School	301230	October 18, 2021	Team 1 Michael Girard R. Alba <a href="mailto:michael.alba@deped.gov.ph">michael.alba@deped.gov.ph</a>
	Southville 5A Integrated National High School	307934		Angelina Mendiola <a href="mailto:angelina.mendiola@deped.gov.ph">angelina.mendiola@deped.gov.ph</a>
	St. Francis Integrated National High School	307931		Donna L. Lago <a href="mailto:donna.lago@deped.gov.ph">donna.lago@deped.gov.ph</a> Allain B. Alvarez <a href="mailto:allain.alvarez@deped.gov.ph">allain.alvarez@deped.gov.ph</a>
<b>Cabuyao City</b>	Marinig South Elementary School	108245	October 28, 2021	Team 1 Michael Girard R. Alba <a href="mailto:michael.alba@deped.gov.ph">michael.alba@deped.gov.ph</a>
	Mamatid Elementary School	108244		Angelina Mendiola <a href="mailto:angelina.mendiola@deped.gov.ph">angelina.mendiola@deped.gov.ph</a>
	Cabuyao Central School	108239		Donna L. Lago <a href="mailto:donna.lago@deped.gov.ph">donna.lago@deped.gov.ph</a>
	Bigaa Integrated National High School	301229	November 11, 2021	Allain B. Alvarez <a href="mailto:allain.alvarez@deped.gov.ph">allain.alvarez@deped.gov.ph</a>
	Pulo National High School	301259		
<b>Calamba City</b>	Calamba Elementary School	109829	October 20, 2021	Team 3 Viernalyn M. Nama <a href="mailto:viernalyn.nama@deped.gov.ph">viernalyn.nama@deped.gov.ph</a>
	Camp Vicente Lim Integrated School	301516		Eugenio S. Adrao <a href="mailto:eugenio.adrao@deped.gov.ph">eugenio.adrao@deped.gov.ph</a>
	E.Barretto Sr. National High School	301518		Andrea Mabel E. Abrencillo <a href="mailto:andrea.abrencillo@deped.gov.ph">andrea.abrencillo@deped.gov.ph</a>
	Integrated School Of Lawa	308701	November 3, 2021	Nancy Z. Dizon <a href="mailto:nancy.dizon@deped.gov.ph">nancy.dizon@deped.gov.ph</a>
	Jose Rizal Memorial School	109817		Eliño S. Garcia <a href="mailto:elino.garcia@deped.gov.ph">elino.garcia@deped.gov.ph</a>
	Palo Alto Elementary School	109856		
	Punta Integrated School	301525	November 12, 2021	
	Majada In Integrated School	301522		
	Canlubang Integrated School	301517		
Calamba Integrated School	301515	November 19, 2021		
<b>San Pablo City</b>	Col. Lauro D. Dizon Memorial Integrated High School	301505	December 6, 2021	Team 4 Eduarda M. Zapanta <a href="mailto:eduarda.zapanta@deped.gov.ph">eduarda.zapanta@deped.gov.ph</a>
	Fernando A. Quisumbing Elementary School	109794		Leonardo C. Cargullo <a href="mailto:leo.cargullo@deped.gov.ph">leo.cargullo@deped.gov.ph</a>
	Guadalupe Elementary School	109750		



	Paaralang Pag-ibig at Pag-asa Integrated School	500151	December 7, 2021	Jocelyn Buclig <a href="mailto:jocelyn.buclig@deped.gov.ph">jocelyn.buclig@deped.gov.ph</a>
	Prudencia D. Fule Memorial National High School	308606		Maria Susana M. Oliveros <a href="mailto:maria.olivers004@deped.gov.ph">maria.olivers004@deped.gov.ph</a>
	San Cristobal Integrated High School	301503		Michael Girard R. Alba <a href="mailto:michael.alba@deped.gov.ph">michael.alba@deped.gov.ph</a>
	San Gregorio Elementary School	109797	December 8, 2021	Laarni A. Evaristo <a href="mailto:laarni.evaristo@deped.gov.ph">laarni.evaristo@deped.gov.ph</a>
	San Jose Elementary School	109764		
	San Miguel Elementary School	109755		
	San Vicente Integrated High School	308601	December 9, 2021	
	Santisimo Rosario Integrated High School	301509		
	Sta. Filomena Integrated School	500152		
<b>SANTA ROSA CITY</b>	Santa Rosa Elementary School CENTRAL 3	108482	November 18, 2021	Team 1 Michael Girard R. Alba <a href="mailto:michael.alba@deped.gov.ph">michael.alba@deped.gov.ph</a>
	LABAS SENIOR HIGH SCHOOL	342596		Angelina Mendiola <a href="mailto:angelina.mendiola@deped.gov.ph">angelina.mendiola@deped.gov.ph</a>
	Sto Domingo Integrated High School	301272		Donna L. Lago <a href="mailto:donna.lago@deped.gov.ph">donna.lago@deped.gov.ph</a>  Allain B. Alvarez <a href="mailto:allain.alvarez@deped.gov.ph">allain.alvarez@deped.gov.ph</a>
<b>Batangas Province</b>	Balayan East Central School	107225	October 26, 2021	Team 7 Ann GERALYN T. PELIAS <a href="mailto:ann.pelias@deped.gov.ph">ann.pelias@deped.gov.ph</a>
	Lanatan-Munting Tubig Elementary School	107239		
	Sucol Elementary School	163507		
	Sampaga Elementary School	107247	November 9, 2021	Michael Girard R. Alba <a href="mailto:michael.alba@deped.gov.ph">michael.alba@deped.gov.ph</a>
	Fermin La Rosa National High School	301100		
	Ilat National High School	301103		
	Santa Anastacia San Rafael NHS	301146	November 16, 2021	Ariel M. Azuelo <a href="mailto:ariel.azuelo@deped.gov.ph">ariel.azuelo@deped.gov.ph</a>
	Baclaran Elementary School	107224		
	Lucban National High School	107240		
	Lemery Pilot Central School	107409	November 23, 2021	Adrian Bullo <a href="mailto:adrian.bullo@deped.gov.ph">adrian.bullo@deped.gov.ph</a>

	Sto. Tomas South Central School	107709		
	San Pedro National High School	301143		
	Balayan National High School	301072	November 25	
	Payapa Elementary School	107418		
<b>Batangas City</b>	Banaba West Integrated School	301471	November 29, 2021	<p>Team 7 Ann GERALYN T. PELIAS <a href="mailto:ann.pelias@deped.gov.ph">ann.pelias@deped.gov.ph</a></p> <p>Michael Girard R. ALBA <a href="mailto:michael.alba@deped.gov.ph">michael.alba@deped.gov.ph</a></p> <p>Ariel M. AZUELO <a href="mailto:ariel.azuelo@deped.gov.ph">ariel.azuelo@deped.gov.ph</a></p> <p>Adrian BULLO <a href="mailto:adrian.bullo@deped.gov.ph">adrian.bullo@deped.gov.ph</a></p>
	Balete Integrated School	301470		
<b>LIPA CITY</b>	LIPA CITY SCIENCE INTEGRATED NATIONAL HIGH SCHOOL	301492	November 19, 2021	<p>Team 3 Viernalyn M. NAMA <a href="mailto:viernalyn.nama@deped.gov.ph">viernalyn.nama@deped.gov.ph</a></p> <p>Eugenio S. ADRAO <a href="mailto:eugenio.adrao@deped.gov.ph">eugenio.adrao@deped.gov.ph</a></p> <p>Andrea Mabel E. ABRENCILLO <a href="mailto:andrea.abrencillo@deped.gov.ph">andrea.abrencillo@deped.gov.ph</a></p> <p>Nancy Z. DIZON <a href="mailto:nancy.dizon@deped.gov.ph">nancy.dizon@deped.gov.ph</a></p> <p>Eliño S. GARCIA <a href="mailto:elino.garcia@deped.gov.ph">elino.garcia@deped.gov.ph</a></p>
<b>Rizal</b>	Catmon Elementary School	109465	October 19, 2021	<p>Team 2 Job S. ZAPE JR. <a href="mailto:job.zape@deped.gov.ph">job.zape@deped.gov.ph</a></p> <p>Syril ZENAROSA <a href="mailto:syрил.zenarosa@deped.gov.ph">syрил.zenarosa@deped.gov.ph</a></p>
	Pantay National Integrated School	308123		
	Angono National High School	301417		
	Sto. Niño Integrated School	501146	October 29, 2021	<p>Elaine BALAOGAN <a href="mailto:elaine.balaogan@deped.gov.ph">elaine.balaogan@deped.gov.ph</a></p> <p>Andrea Mabel E. ABRENCILLO <a href="mailto:andrea.abrencillo@deped.gov.ph">andrea.abrencillo@deped.gov.ph</a></p>
<b>Antipolo City</b>	Antipolo City SHS	342175		<p>Team 2 Job S. ZAPE JR. <a href="mailto:job.zape@deped.gov.ph">job.zape@deped.gov.ph</a></p> <p>Syril ZENAROSA <a href="mailto:syрил.zenarosa@deped.gov.ph">syрил.zenarosa@deped.gov.ph</a></p> <p>Elaine BALAOGAN</p>

				<a href="mailto:elaine.balaogan@deped.gov.ph">elaine.balaogan@deped.gov.ph</a> Andrea Mabel E. Abrencillo <a href="mailto:andrea.abrencillo@deped.gov.ph">andrea.abrencillo@deped.gov.ph</a>
<b>QUEZON</b>	Paaralang Sekundarya ng Heneral Nakar- Main Campus	301361	October 27, 2021	Team 8 Marites L. Gloria <a href="mailto:marites.gloria@deped.gov.ph">marites.gloria@deped.gov.ph</a> Babeth C. Cruz <a href="mailto:babeth.cruz@deped.gov.ph">babeth.cruz@deped.gov.ph</a> Nimfa Bermendi <a href="mailto:nimfa.bermendi@deped.gov.ph">nimfa.bermendi@deped.gov.ph</a> Lea M. Villalobos <a href="mailto:lea.villalobos@deped.gov.ph">lea.villalobos@deped.gov.ph</a> Eugenio S. Adrao <a href="mailto:eugenio.adrao@deped.gov.ph">eugenio.adrao@deped.gov.ph</a>
	Alabat Island National High School	301284		
	Lutucan Integrated National High School	301349		
<b>Lucena City</b>	Lucena City National High School (Mayao Parada Extension)	308505	November 10, 2021	Team 8 Marites L. Gloria <a href="mailto:marites.gloria@deped.gov.ph">marites.gloria@deped.gov.ph</a> Babeth C. Cruz <a href="mailto:babeth.cruz@deped.gov.ph">babeth.cruz@deped.gov.ph</a> Nimfa Bermendi <a href="mailto:nimfa.bermendi@deped.gov.ph">nimfa.bermendi@deped.gov.ph</a> Lea M. Villalobos <a href="mailto:lea.villalobos@deped.gov.ph">lea.villalobos@deped.gov.ph</a> Eugenio S. Adrao <a href="mailto:eugenio.adrao@deped.gov.ph">eugenio.adrao@deped.gov.ph</a>
	Gulang- Gulang National High School			
	Lucena Dalahican National High School	308501		
<b>Tayabas City</b>	Luis Palad Integrated High School	301347	November 17, 2021	Team 8 Marites L. Gloria <a href="mailto:marites.gloria@deped.gov.ph">marites.gloria@deped.gov.ph</a> Babeth C. Cruz <a href="mailto:babeth.cruz@deped.gov.ph">babeth.cruz@deped.gov.ph</a> Nimfa Bermendi <a href="mailto:nimfa.bermendi@deped.gov.ph">nimfa.bermendi@deped.gov.ph</a> Lea M. Villalobos <a href="mailto:lea.villalobos@deped.gov.ph">lea.villalobos@deped.gov.ph</a> Eugenio S. Adrao <a href="mailto:eugenio.adrao@deped.gov.ph">eugenio.adrao@deped.gov.ph</a>

**List of Means of Verification (Documents to be uploaded in the Google Classroom)**

Principle 1	Principle 2	Principle 3	Principle 4
<ul style="list-style-type: none"> <li>• Approved SIP / AIP (WFP) / APP</li> <li>• Report of AIP review: 100% accomplished with identified value added outputs</li> <li>• Identified best practices on transparency and accountability were shared to other school, Certification of sharing of best practices</li> <li>• Minutes of the meeting (discussing the feedbacks / results and proposed solutions) Progress monitoring report on the implemented solutions/ intervention, Documented processes of feedback and monitoring mechanism, Certification of sharing of best practices on feedback and monitoring mechanism</li> <li>• Strategic Plan for Professional Development/ Learning and Development Package</li> </ul> <p>Notes: Other or unique practices will be presented by school</p>	<ul style="list-style-type: none"> <li>• Assessment Tool/Feedback of pupils, teachers and parents</li> <li>• Accomplishment Report</li> <li>• Records of Continuous and shared practices in the community to improve teaching and learning activities</li> <li>• List of Intervention and innovations implemented/ benchmarked</li> <li>• Parents involvement in the production of innovative needs based learning resources</li> <li>• Awards and Recognition system</li> <li>• Continuously Improved teaching Learning Support System through collaboration</li> <li>• School-based M&amp;E (Quality of the Materials)</li> <li>• Documented partnership activities on improving teaching learning support system</li> <li>• School-based M&amp;E (Results)</li> <li>• Evidences of networking with stakeholders</li> <li>• Learning materials are shared/used and implemented by the different</li> </ul>	<ul style="list-style-type: none"> <li>• Memorandum of Agreement, Accomplishment Report on the PPA's conducted/implemented, Attendance of the stakeholders, during the implementation, simple budget, communication between the school and the stakeholders, project proposals, minutes of the meetings, summary of effectiveness on the PPA's with testimonies from stakeholders,</li> <li>• Award systems to recognize stakeholders, show first the school led initiative (memo from the SH), include in the memo guidelines for the search including the criteria, processes involve in the search before the awarding (with TWG with term of reference)</li> <li>• State of the School Address (SOSA), School programs, school report card, Letter from stakeholders asking to conduct for review of PPAs of school, SIP/AIP Review, letter of invitation, copy ng memo, posted in the bulletin board, or in the FB page of</li> </ul>	<ul style="list-style-type: none"> <li>• Completion / Accomplishment Report of PPAs Resource Allocation and Mobilization Plan</li> <li>• Committee on resource management team with TOR (conformed with RA 9184). Updated data-base resource information system (procurement documents) Schedule of Procurement that will ensure timely acquisition and efficient delivery of goods and services.</li> <li>• Schedule of disbursements vs actual disbursements Validated/approved disbursements Documented evidence of reporting of disbursements to stakeholders as regards to disbursement/liquidation (Received copy/thru SOSA)</li> <li>• Accomplished annual monitoring of all inventory of assets of school. Reviewing and reporting of AIP, SMEA - PPAs, SRC Reports Financial Report (MOOE, IGP, Canteen, Fund Utilization)</li> </ul>

	<p>grade levels/other schools and community</p> <ul style="list-style-type: none"> <li>• Conduct of innovation and action research</li> <li>• Innovative assessment system on differentiated strategies is sustained and continuously enhanced</li> <li>• Record of involvement of parents in the development of school policies and procedures</li> <li>• Report of Guidance Office Advocacy on child protection (exclude the confidential report)</li> <li>• Feedback from internal and external stakeholders</li> <li>• Action Research</li> <li>• Continuous monitoring and evaluation report</li> <li>• Stakeholder's quarterly feedback</li> <li>• Review of advocacy awareness program</li> </ul>	<p>the different schools, commitment of stakeholders thru virtual platform thru assembly via zoom or google</p> <ul style="list-style-type: none"> <li>• Progress monitoring report of the different PPAs, (target vs accomplishment), process review, mechanism and tool, devise monitoring tool, feedback mechanism or tool, (the end user will evaluate the PPAs such as teacher, parents or learners)</li> <li>• Progress Monitoring report on the implemented solutions / interventions in addressing the gaps, TA Plans and Coaching Plans, TA reports</li> </ul>	<p>Communication to stakeholders (SOSA, SRC, Bulletin/Transparency board)</p> <ul style="list-style-type: none"> <li>• Updated DepEd Partnership Database System (DPDS) Brigada Eskwela Report/ Adopt a School Program/School-initiated programs (SY 2019-2020) MOA/ MOU with partners, 1 signed document (used template) Deed of donations, 1 signed DOD (used template) List of generated resources</li> </ul>
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**GENERAL INSTRUCTIONS**

To avoid delay of your application, please be advised that all documents required for submission must be arranged in the order as listed in the Checklist of Documentary Requirements and compiled in 4A size paper and folder. Otherwise, your application shall not be accepted. Upload this as PDF file to your Google Classroom.

**SUMMARY PROFILE BASED ON CRITERIA FOR ACCREDITATION**

CRITERIA	COMPLIANCE		REMARKS
	Complied with	Not complied with	
Holds a level II status for two consecutive years and has obtained a level III self-assessment rating in the current year			
Has a certification from the SDS that school is eligible to apply for accreditation			
School conducted a meeting with the stakeholders to inform them of the intent to apply for accreditation			
Has submitted an application letter for the accreditation			

**DOCUMENTARY REQUIREMENTS ( Upload this to the Google Folder)**

*(Based on DepEd Order No. 20 s. 2013 entitled The Philippine Accreditation System for Basic Education (PASBE) Supplemental Guidelines to DepEd Order No. 83 s. 2012)*

To apply for accreditation, the school shall submit the following documents:

- Application letter addressed to Regional Director
- Endorsement letter from the Schools Division Office for accreditation
- SBM Certification of Level III Practice for three consecutive years
- Executive summary of the self-assessment report indicating a rating of Level III School Report Card
- School Improvement Plan / Annual Implementation Plan
- Copy of Surveillance Certificate Compliance

The eligibility of the school for application shall be certified by the Schools Division Superintendent. Candidate status is granted once the DepEd Regional Office through Field Technical Assistance Division (FTAD) has accepted the application for accreditation.

**Instruction:** Please fill up the form completely. The application will not be processed unless all the necessary details are provided.

#### A. SCHOOL PROFILE

<b>School ID</b>	
<b>School Name</b>	
<b>Division</b>	
<b>District</b>	
<b>General Curricular Offerings</b>	( ) Elementary      Secondary: ( ) Stand Alone ( ) Integrated
<b>Curriculum Offering Classification</b>	( ) K - Grade 6      ( ) Grade 7 - 10 ( ) K - Grade 12    ( ) Grade 7 - 12 ( ) Grade 11 - 12
<b>Curricular Subclassification Offerings</b>	( ) Regular ( ) Regular with special ( ) Special
<b>School Type</b>	( ) With annexes    ( ) Without annexes
<b>School Address</b> (Street, Barangay, Municipality/City, Province, Zip code)	
<b>Brief Background of the School</b>	

#### B. CONTACT INFORMATION

<b>School Head</b> (First Name, MI, Last Name)	
<b>Position</b>	
<b>Email Address</b> (DepEd email)	
<b>Contact Number</b>	

## SBM VALIDATION RESULT FORM

## A. SCHOOL PROFILE

School ID	
School Name	
Division	
District	
General Curricular Offerings	( ) Elementary      Secondary: ( ) Stand Alone ( ) Integrated
Curriculum Offering Classification	( ) K - Grade 6      ( ) Grade 7 - 10 ( ) K - Grade 12      ( ) Grade 7 - 12 ( ) Grade 11 - 12
Curricular Subclassification Offerings	( ) Regular ( ) Regular with special ( ) Special
School Type	( ) With annexes      ( ) Without annexes
School Address (Street, Barangay, Municipality/City, Province, Zip code)	
Brief Background of the School	

## B. CONTACT INFORMATION

School Head (First Name, MI, Last Name)	
Position	
Email Address (DepEd email)	
Contact Number	

## C. Performance Improvement (60%)

INDICATOR	RESULT
Enrolment	



Drop - out Rate	
Promotion Rate	
Achievement Rate	
<b>FINAL RATING</b>	

**D. DOD Validation (40%)**

<b>Principle</b>	<b>RESULT</b>
Leadership and Governance	
Curriculum and Instruction	
Accountability and Continuous Improvement	
Management of Resources	
<b>FINAL RATING</b>	

**E. Summary of Rating**

Areas	Weight	Computation	Results
Performance Improvement			
SBM Assessment Score (DOD)			
<b>Total</b>			
<b>**Interpretation</b>			

**\*\*Legend:**

Level	Interval Scores
Level I - Developing	0.50 - 1.49
Level II - Maturing	1.50 - 2.49
Level III - Advanced	2.50 - 3.00

Accomplished by:

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 School Head/TIC/OIC